

**TOWN OF UNION PUBLIC BUDGET HEARING,
SPECIAL TOWN MEETING
and BOARD MEETING
Minutes for November 15, 2007**

The Town of Union Public Budget Hearing and Special Town Meeting of Town of Union Electors was called to order at 6:35 pm on Thursday, November 15, 2007 at the Evansville Fire Department, 10 W. Church Street, Evansville, Wisconsin by Chairman Kendall Schneider. The Pledge of Allegiance was recited.

The proposed 2008 Town of Union Budget Summary was presented to those in attendance by Clerk Regina Ylvisaker. Governor Doyle, through the adoption and line item veto of the State budget bill, has allowed Wisconsin municipalities to increase their tax levy for the 2007 tax levy collected in 2008 by 3.86% or the percentage of net new construction within the municipality, whichever is greater. The allowable levy increase will revert to 2% or the percentage of net new construction for the 2008 tax levy collected in 2009. Net new construction was 1.851% in the Town of Union during 2006-2007. Given the anticipated revenue surplus of around \$26,000 it was determined that levying the full amount allowed was the best course of action for the Township for 2008. Therefore, the proposed local tax levy increase is 3.86% or \$187,289. Levying the full amount will result in the use of \$13,193 of surplus funds to balance the budget for 2008.

Payment on roadwork performed on Old 92 will be deferred until 2008 as an additional measure to balance the budget for 2007 and 2008 and achieve the surplus needed to keep the levy increase capped at 3.86%.

Bob Fahey made motion to approve the proposed tax levy of \$187,289. Second by Daryl Larson. Motion carried by unanimous voice vote.

The date for the 2008 Public Budget Hearing and Special Town Meeting of Town of Union Electors was proposed as Thursday, November 13, 2008. Motion to accept this date made by Sharon Franklin. Second by Kendall Schneider. Motion carried by unanimous voice vote.

Motion to close the Special Town Meeting made by Kent Larson. Second by George Franklin. Motion carried by unanimous voice vote. Meeting closed at 6:49 pm.

The Town of Union Monthly Board Meeting was called to order at 6:50 pm on Thursday, November 15, 2007 at the Evansville Fire Department, 10 W. Church Street, Evansville, Wisconsin by Chairman Kendall Schneider. Supervisors George Franklin and Don Krajeck were present.

Clerk's Minutes

The minutes of the October 4, 2007 Board meeting were reviewed. Chairman Schneider requested that clarification be made regarding the statements recorded under the "2007 Roadwork Planning and Old 92" agenda item. He was not endorsing milling or pulverizing as being a better choice for repairing Old 92; each method has pros and cons.

Chairman Schneider moved to approve as amended with clarification. Second by George Franklin. Minutes of October 4, 2007 approved.

Treasurer's Report

Sharon Franklin, Treasurer, reported balances as of October 31, 2007 as follows:

| | |
|--|--------------|
| Local Government Investment Pool General Fund | \$ 1,062.94 |
| Park and Recreation Fund | \$ 11,952.40 |
| UB&T Money Market Sweep Account | \$178,073.16 |
| Of which \$50,000 is Contingency Fund | |
| UB&T Checking Account | \$ 15,000.00 |
| Leedlemill Bridge Certificate of Deposit | \$ 16,887.20 |
| Wayne Disch Memorial Park Fund | \$ 1,718.60 |
| Morning Ridge Stub Road Certificate of Deposit | \$ 18,129.38 |
| ESCROW Accounts: | |
| Conifer Hills 3rd Addition | \$ 4,000.00 |
| Garvoille | \$ 2,000.00 |
| Affholder | \$ 4,000.00 |

Treasurer's report approved as read.

Constable's Report

Constable Kim Gruebling was not in attendance. Chairman Schneider reported the following activity: raccoon reported in trailer park, situation resolved itself; cat taken to Rock County Humane Society by Town resident, no payment to Humane Society was authorized.

Building Inspector's Report

| Date | Permit # | Parcel # | Name | Address | Description | Construction Cost | Permit Fee |
|-----------|----------|------------|---------------------------------------|------------------------|-----------------------------|-------------------|------------|
| 11-Oct-07 | 07-41-B | 6-20-305E | Charter CATV | 6909 N Hwy M | Electric service | | \$60.00 |
| 16-Oct-07 | 07-42-B | 6-20-305E | Frankie Hale | 6909 N Hwy M Lot 57 | 260 Sq Ft Deck | \$400.00 | \$120.00 |
| 27-Oct-07 | 07-43-B | 6-20-224.5 | Don Halla | 7606 N Hwy M | 26x32 Detached garage | \$10,000.00 | \$120.00 |
| 4-Nov-07 | 07-44-B | 6-20-249.1 | Bert Vannorman / Northstar Heating | 7502 N Hwy 104 | Furnace and A/C | | \$60.00 |

Final CSM Review and Approval – Larson Property

The final CSM for parcel #6-20-78.2 was presented to the Board. Following review, Don Krajeck made motion to approve final CSM for parcel #6-20-78.2. Second by Chairman Schneider.

It was noted that trailers located in the Cavalier Village Trailer Park appeared to be beyond the lot lines of the park, and encroaching into the adjoining property. The Board has no authority regarding this issue; it is between property owners.

Motion carried by unanimous voice vote.

Review and approval of joint driveway request - Every Property

The joint driveway agreement proposed by the Everys for parcel #6-20-173 was presented to the Board. Following review, Supervisor Krajeck made motion to approve the joint driveway agreement as proposed. Second by Supervisor Franklin.

Motion carried by unanimous voice vote.

Review and approval of culvert variance – Every Property

Regarding parcel #6-20-173, the variance requests that a culvert not be required at the end of the driveway in question, as it is located at the top of a hill and drainage is not an issue.

Motion to approve variance and waive culvert requirement for parcel #6-20-173 made by Supervisor Franklin. Second by Supervisor Krajeck. Motion carried by unanimous voice vote.

Approval of Evansville EMS/Fire Contracts.

Issue raised and discussed about rates for basic emergency services (as are currently provided by Evansville) versus communities who have expanded paramedic services. Chairman Schneider explained that some municipalities charge user fees, others charge higher per capita fees, to cover the additional costs of expanded services.

The current fees charged are: Brooklyn - \$18 per capita, Evansville - \$20 per capita.

Chairman Schneider made motion to accept 2008 service contract with Evansville EMS. Second by Supervisor Franklin. Motion carried by unanimous voice vote.

Approval of Operator's Licenses: Richard Roberts, Cheryl Hurst, Dagmar Laurenz

Dagmar Laurenz asked the Board about the possibility of obtaining a liquor license for the Red Barn Restaurant, or operating under the liquor license

currently held by Geneo's Bar, from which the restaurant is leased. Chairman Schneider will review the lease agreement between the two parties, and discuss the issue with the Town's attorney and the Department of Revenue. It was noted that a reserve liquor license is available for \$10,000.

Motion made by Chairman Schneider to approve operator licenses for Richard Roberts, Cheryl Hurst, and Dagmar Laurenz, and to approve operator license for Kitri Bussey contingent upon approval of background check. Second by Supervisor Krajeck. Motion carried by unanimous voice vote.

Roadwork 2008

Chairman Schneider stated that repairing the Leedle Mill Bridge will not occur in 2008. Supervisor Krajeck felt it was important to complete some necessary paving during 2008 so routine maintenance does not get behind. Additionally, he inquired about upgrading road signs. Jerry Krueger stated he was just at a meeting with the county regarding this issue, and they are mandating that all road signs must be upgraded by 2009-2010. The new signs will be 6 inches in height. Supervisor Krajeck felt the Town should be considering this cost and begin budgeting accordingly.

Board approval of 2008 budget

Chairman Schneider moved to approve the 2008 Town of Union Budget Summary. Second by Supervisor Franklin. Motion carried by unanimous voice vote.

Snowplow bid opening and selection

Three bids to provide snowplowing services for the Recycling Center for the 2007-2008 winter season were received by the Clerk. Sealed bids were distributed to Board members for opening and review.

Supervisor Krajeck opened and reviewed the bid received from Diversified Lawn & Landscape Service. Rates proposed were as follows:

\$75 per plowing
\$75 per salting if needed.

Supervisor Franklin opened and reviewed the bid from Marshall Bros. Snow Removal. Rates proposed were as follows:

| <u>Snowfall</u> | <u>Rate</u> |
|--|-----------------|
| 0 - 2" | \$68.00 |
| 2.1" – 4" | \$85.00 |
| 4.1" – 6" | \$106.25 |
| 6.1" – 8" | \$132.81 |
| 8.1" and up | \$166.01 |
| Salting | \$17.00 per bag |
| Call back for drifting, extra clean up | \$75.00/hr |

Chairman Schneider opened and reviewed the bid from Klitzman Mowing and Snowplowing. Rates proposed were as follows:

| <u>Snowfall</u> | <u>Rate</u> |
|--|---------------------|
| 0-3" | \$57.00 |
| 4" – 6" | \$70.00 |
| 7" – 10" | \$90.00 |
| 10" – 12" | \$130.00 |
| Over 12" | \$175.00 |
| Salting | \$70.00 per salting |
| Call back for drifting, extra clean up | \$85.00 |
| Skidloader charge | \$85.00/hr |

Klitzman has been the subcontractor for snowplowing services at the Recycling Center for several years. Chairman Schneider noted that the bid prices this year did not increase from last year. There have been no complaints from residents or Recycling Center workers regarding the quality or timeliness of the work performed by Klitzman. Historically, snowfall amounts tend to be in the 0-6" range, the rates for which are the lowest as proposed by Klitzman.

Motion made by Supervisor Krajeck to accept the bid for providing snowplowing services for the Town of Union Recycling Center for the 2007-2008 winter season submitted by Klitzman. Second by Chairman Schneider. Motion carried by unanimous voice vote. Clerk Ylvisaker will send notices to all bidders informing them of the Board's decision.

Crop land rental bid opening and selection

Chairman Schneider explained that the land surrounding the Recycling Center is owned by the Town and is rented out for 3 years at a time. One bid was received from George Franklin, to rent the land for \$35 per acre per year for 2008-2010.

Motion to accept the bid to rent the land for \$35 per acre per year for 2008-2010 as submitted by George Franklin made by Supervisor Krajeck. Second by Chairman Schneider. Motion carried by unanimous voice vote, with Supervisor Franklin abstaining.

Public comment

Jerry Krueger asked if there was an update on the Town obtaining the garage mentioned at the last Board meeting for use at the Recycling Center? Chairman Schneider has been out of town, and asked that the owner contact Supervisor Franklin in his absence. Supervisor Franklin had no contact from the owner; Chairman Schneider stated a decision was to be made by December 1, and he will contact the owner for a status update.

Bob Fahey stated he had an inquiry from a resident regarding the cemetery, and who takes care of it? Chairman Schneider stated that no one has been

maintaining the cemetery this year, although monies were set aside in the budget for this purpose.

Pay Bills

There being no further business to come before the Board, a motion was made by Supervisor Krajeck, second by Chairman Schneider, to adjourn the meeting. Bills were approved for payment and the meeting was adjourned.

Respectfully submitted by:
Regina Ylvisaker, Clerk

Note: Minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.

Town of Union 2008 Budget Summary

REVISED

| BUDGET SUMMARY | Actual Jan - Sept 2007 | Estimated Oct - Nov - Dec 2007 | Estimated Yearend 2007 | Approved Budget 2007 | Proposed Budget 2008 | % Budget Variation |
|--|---------------------------------------|---|---------------------------------------|-------------------------------------|-------------------------------------|-------------------------------|
| Expenditures: | | | | | | |
| General Government | 71,670.37 | 25,602.23 | 97,230.20 | 83,042.42 | 106,229.86 | 27.92% |
| Public Safety | 89,592.74 | 10,238.64 | 99,831.37 | 123,498.26 | 130,019.95 | 5.28% |
| Public Works | 562,568.86 | 127,878.62 | 690,447.48 | 692,372.73 | 179,053.28 | -74.14% |
| Health & Human Services | 40.00 | 70.00 | 110.00 | 600.00 | 600.00 | 0.00% |
| Culture, Recreation & Education | 0.00 | 275.00 | 275.00 | 900.00 | 900.00 | 0.00% |
| Conservation & Development | 10,645.80 | 3,107.80 | 13,753.60 | 0.00 | 7,900.00 | |
| Other | 1,983.50 | 3,000.00 | 4,983.50 | 5,000.00 | 2,500.00 | -50.00% |
| Intergovernmental Revenues Redistribution | 77,278.95 | 4,555.76 | 81,834.71 | 67,434.44 | 82,005.00 | 21.61% |
| Total Budgeted Expenditures | 813,780.22 | 174,728.04 | 988,465.86 | 972,847.85 | 509,208.09 | -47.66% |
| Revenues: | | | | | | |
| Taxes | 82,384.29 | 6,700.00 | 89,084.29 | 37,330.85 | 44,400.00 | 18.94% |
| Intergovernmental Revenues | 412,778.81 | 61,870.69 | 474,649.50 | 445,467.96 | 206,800.08 | -53.58% |
| Licenses & Permits | 23,678.97 | 5,300.00 | 28,978.97 | 27,860.00 | 25,000.00 | -10.27% |
| Fines, Forfeits & Penalties | 48.46 | 0.00 | 48.46 | 0.00 | 0.00 | |
| Public Charges for Services | 10,248.12 | 2,145.00 | 12,393.12 | 11,350.00 | 11,400.00 | 0.44% |
| Other | 27,158.81 | 3,523.00 | 30,681.81 | 20,445.00 | 21,745.00 | 6.36% |
| Total Budgeted Revenues | 556,297.46 | 79,538.69 | 635,836.15 | 542,453.81 | 309,345.08 | -42.97% |
| Additional Tax Levy Kept from Tax Collection | 128,732.07 | | 128,732.07 | | | |
| Total Expenditures | 813,780.22 | 174,728.04 | 988,465.86 | 972,847.85 | 509,208.09 | -47.66% |
| Balance: Surplus (+) Shortage (-) | -128,750.69 | -95,189.35 | -223,897.64 | -430,394.04 | -199,863.01 | |
| Use of Unrestricted Fund Surplus from Previous Year | | | | 250,000.00 | 12,506.00 | |
| Final Tax Levy | | | | 180,394.04 | 187,357.01 | 3.86% |

